

ORW/NormandyY8Y9/LH
September 2017

Dear Parent/Carer

Normandy: 2 – 6 July 2018

Following the success of this year's trip, we would like to offer a trip to Normandy for students in Year 8 and Year 9 who are considering studying French and/or History at GCSE level.

The trip will be a 5-day, 4-night French language immersion programme. Students will spend time at the Chateau de la Baudonnière as well as visits to local cultural and historical attractions including the D Day beaches, The Mont St Michel and the renowned Bayeux tapestry. This would offer an excellent opportunity for students to expand upon their understanding of our subjects.

The cost of the trip will be £475 which includes the items listed overleaf. Individual passports and EHICs will be required for this trip and it will be your responsibility to ensure the passport is valid and suitable for your son/daughter to travel.

ParentPay will open for payment from 9.00 am on Monday, 18 September. If your child would like a place on this trip, please pay £100.00 via ParentPay as soon as possible. Please note that only 35 places are available and these will be allocated on a first come, first served basis. If you have any difficulty accessing your ParentPay account, please contact the Finance Department on 01480 223336/37. Once the deposit is paid, any cancellations will be subject to costs imposed by our tour operator. Please be aware that you will be expected to pay the whole amount for the trip, whether or not your child changes their mind about attending.

| Payment schedule | Amount | Due |
|----------------------------|--------|------------------------|
| Deposit | £100 | from 18 September 2017 |
| 1 st instalment | £100 | 1 November 2017 |
| 2 nd instalment | £100 | 1 December 2017 |
| 3 rd instalment | £100 | 1 January 2018 |
| Final instalment | £75 | 1 February 2018 |

We reserve the right to not take any pupil whose behaviour is considered in any way antisocial or unsafe. The Academy is required to undertake a risk assessment for all trips and visits. We cannot allow any student to take part in an activity unless any risk involved is assessed as being low.

If your son/daughter is eligible for Pupil Premium funding, you may be able to access financial support for this purchase. Pupil Premium funding is available for students who have been eligible for free school meals in the last 6 years, are looked after or have parents in the armed forces. Further advice on eligibility for Pupil Premium funding is available on our website. If you are not eligible for Pupil Premium but are currently experiencing financial hardship, the Academy may be able to support you. If you wish to apply for Pupil Premium or discuss current financial hardship, please write to or email Mrs F Smith (fsmith@longsands.cambs.sch.uk). If you are applying for financial support, please pay a £5 deposit to reserve a place on the trip and then contact Mrs Smith immediately to discuss the remaining payment.

We hope your son/daughter will be able to participate in this marvellous opportunity.

Yours sincerely



Mr O R Willis
Student Development Coordinator



Mrs J Swainston
Head of MFL

Included in the tour price:

- All transport to Normandy and the use of a coach during our stay.
- Full programme of activities, visits, lessons and evening programme.
- 4 nights full board accommodation.
- Insurance.
- All entrance fees for excursions.

Terms and Conditions:

1. Deposits, once paid to our travel operator, are non-refundable unless another student can be found to fill the vacated place.
2. Payment of deposit indicates an acceptance of your obligation to pay the outstanding balances in amounts and by dates which will be set by the Academy, between September 2017 and February 2018.
3. We reserve the right to withdraw students from this trip if their attitude to learning in History and MFL lessons is not conducive to them representing the Academy on an external trip.