

CZC/KAB/SEP/Year8Snozone/LH
November 2017

Dear Parent/Carer

Year 8 trip to Snozone at Xscape in Milton Keynes

I am pleased to inform you that we have made a booking at the Snozone at Xscape in Milton Keynes for a Year 8 sledging trip. This is to reward students for their hard work and efforts thus far in Year 8.

The cost of the trip, including coach travel, will be £20.50. The trip is scheduled for Tuesday, 5 December 2017, places are limited so will be allocated on a first come first served basis. Please note that the price quoted does not include the cost of food and drink; however, there are places at Xscape where students would be able to purchase food and refreshments or eat a packed lunch. Students can change into non-uniform directly after school before boarding the coaches. Please ensure your child brings suitable warm clothing and appropriate footwear, in the form of wellies or warm winter boots, and they must wear gloves or, unfortunately, will not be able to take part. They will also need dry clothes for the bus journey home.

- Coaches will leave the Academy promptly at 3.30 pm
- Arriving back at Longsands approximately 7.00-7.30 pm

An up-date post will be added to the school Facebook page on our return journey and we will ask students to send a text, if possible, when we are approaching St Neots. To ensure students can safely disembark coaches upon our return to school, can we please ask Parents/Carers not to park in, or obstruct the bus bays at the front entrance; please use the allocated spaces in the car parks at the front and rear of the building. Thank you for your co-operation in this matter.

ParentPay will open for payment on Monday 13 November. If your child would like a place on this trip, please pay £20.50 via ParentPay as soon as possible after this date (as we anticipate tickets will sell out quickly) and by the deadline of Friday 17 November 2017. Please note that only 60 places are available and these will be allocated on a first come, first served basis. Once all places have been filled, the option to pay will be removed. If you have any difficulty accessing your ParentPay account, please contact the Finance Department on 01480 223336/37.

Please provide information listed below in the mandatory notes section on ParentPay:

- An emergency contact name and number for the day of the trip
- Relevant medical information

Please be aware that participation in this event is seen as a reward for students for their positive attitude towards Academy life. Should we have any concerns about your son/daughter's behaviour, we will be in contact to discuss his/her place on this trip. We reserve the right to not take any pupil whose behaviour is considered in any way antisocial or unsafe. The Academy is required to undertake a risk assessment for all trips and visits. We cannot allow any student to take part in an activity unless any risk involved is assessed as being low. Details of the trip and our expectations will be conveyed to students via assemblies and during tutor time.

If your son/daughter is unwilling or unable to attend the trip, alternative provision will be provided at the Academy. If the trip has already been paid for, unfortunately, refunds can only be considered under exceptional circumstances at the Academy's discretion.

If your son/daughter is eligible for Pupil Premium funding, you may be able to access financial support for this purchase. Pupil Premium funding is available for students who have been eligible for free school meals in the last 6 years, are looked after or have parents in the armed forces. Further advice on eligibility for Pupil Premium funding is available on our website. If you are not eligible for Pupil Premium but are currently experiencing financial hardship, the Academy may be able to support you. If you wish to apply for Pupil Premium or discuss current financial hardship, please write to or email Mrs F Smith (fsmith@longsands.cambs.sch.uk). If you are applying for financial support, please pay a £5 deposit to reserve a place on the trip and then contact Mrs Smith immediately to discuss the remaining payment.

On behalf of the KS3 team, we wish your son/daughter a successful end to the autumn term and thank you for your continued support.

If you have any questions or queries, please do not hesitate to contact Mrs Alder the Academy via: salder@longsands.cambs.sch.uk

Yours sincerely



Miss C Cann
Head of Maple School



Miss K Bingham
Head of Aspen School



Mrs S Postins
Head of Willow School